

San Bernardino City Unified School District

**Regular Meeting of the Measure T & N Bond
Citizens' Oversight Committee**

SBCUSD Board of Education
Conference Room A/B
9:00 – 11:00 a.m.
777 N. F St
San Bernardino, CA 92411
AGENDA

November 17th 2021

Committee Members	Representing	Present	Absent
Tim King	At-Large	X	
Jayne Zylman	Tax Payer Organization	X	
Melania Romero	Parent	X	
Kevin Gilbreth	At-Large	X	
Keith Zylman	At-Large	X	
District Support	Department	Present	Absent
Tom Pace	Facilities	X	
Laura Breuer	Facilities	X	
David Sierra	Facilities	X	
Sam Precie	Facilities/Operations	X	

1. Opening

- a. Call to Order – Meeting called to order at 9:00am by David Sierra (C.O.C Secretary)
- b. Introductions

Kevin Gilbreth – Born and raised in San Bernardino and has two children who attended San Bernardino Schools. Kevin is currently a teacher in the Rialto Unified School District. Tim King – Grew up in La Puente and has two daughters that have gone through San Bernardino Schools. Tim worked in manufacturing and had a career as an Environmental Compliance Officer. Melania Romero – Originally from Honduras and is a parent of a 9th grade student at San Bernardino High School and an elementary student who attends Belvedere Elementary. Jayne Zylman is currently retired and resides in the City of San Bernardino. Keith Zylman is currently retired and worked 25 years for the SBCUSD M&O department. Keith currently resides in the city of San Bernardino.

- c. Election of Officers

Kevin Gilbreth self-nominated for the Citizens Oversight Committee Chair position. Tim King 2nd the nomination of Kevin Gilbreth for the Committee Chair Position. All

in favor (Yea:5 Nay 0) Jayne Zylman, Self-nominated for the position of Citizens Oversight Committee Vice Chair. Tim King 2nd the nomination of Jayne Zylman for Vice Chair. All in favor (Yea: 5 Nay: 0)

(Kevin Gilbreth as Committee Chair now takes control of the meeting agenda)

Kevin G: We will move to administrative reports and discuss “Committee Roles/ Responsibilities”

2. Administrative Reports

a. Citizens Oversight Committee Roles/ Responsibilities

Tom Pace discusses the roles and responsibilities of the Citizens Oversight Committee. T. Pace: The purpose of the C.O.C is to ensure that bond funds are used in accordance with our bond language

(All committee members provided with a new member introduction binder. Documents provided include: C.O.C Mission Statement, Membership Requirements, C.O.C Bylaws & Ethics Statement and C.O.C Procedures, Policies & Guidelines)

b. SBCUSD Current Bond Program – Overview

The District currently has Measure T (2004) and Measure N (2012) the bond funds provide resources for a variety of needs for our schools (facility’s needs). The C.O.C is the “checks and balance” of how we expend those funds. Tom further distinguished between what the C.O.C does vs what the Board of Trustee’s does in regards to Facilities Projects. The Board list’s the order of projects and selection of Architects. The Committee oversees/ensures that we spend funds in accordance with what we told the public. Tom mentioned that bonds were sold in series over the years and we are currently in the back end of Measure N. Laura Breuer added that we have issued all the bonds in Measure T. Kevin G. asked “is there a plan to issue new bonds soon?” Tom replied: “Yes, lets address that in item C (Future Need) of the Agenda. Tom reviewed various projects that are currently in construction with the committee including the remaining single point entry projects. Tom mentioned to the Committee that our single point entry projects came about several years ago due to the North Park incident. The remaining single point entry projects include Kimbark, Parkside, Del Rosa, Warm Springs and Sierra High School. Tom mentioned Modernizations currently in progress at Bonnie Oehl Elementary, M.L. King Middle School and Pacific High School. Tom also reviewed the Career Technical Education (CTE -Diesel Technology) project at Pacific High School, Dust Collector Project at Cajon High School Woodshop as well as improvements made to help support the logistics pathway where the district partnered with AMAZON. Tom shared the new administration building at PHS and mentioned that as a district our focus is to make all schools, good schools. No matter where you go in the city students should be able to experience the same level of facility and that quality of facilities should not be determined by zip code. Tom shared the projects that were completed during the recent shutdown due to covid-19 in 2020. Tom P. informed the committee that during “Covid (2020)” we did not stop our work and that we were able to accelerate work while no students were on campus and doing distance learning. Those projects include modernizations of Rio Vista Elementary School and Martin Luther King Middle School. We also completed the Growing Hope Project at San Andreas High School where students learn hydroponics and actually grow so much

food that they are able to sell the excess produce to local restaurants. Tom P. also mentioned that during “Covid” we invested heavily in energy efficiency and sustainability. We replaced every light at our secondary schools with energy efficient L.E.D lighting to lower our electrical consumption which ultimately results in a lower allocation from our general fund for utilities. Sam Precie mentioned to the committee that in regards to our progress with energy efficient projects the SBCUSD EPA energy star rating of 22.4 ranks the SBCUSD 4th in the nation and 1st in the state of California where the average energy star rating is 44.6. Tom P. mentioned that although we are not using bonds funds for solar projects it is important to highlight that we are installing solar panels at the majority of our sites and that as a district we expect to be at net zero energy consumption by 2025 meaning that, what we consume will be 100% offset by what we produce making the SBCUSD one of the first major urban Districts to achieve this standard. Jayne Zylman asked if the solar projects consist of only parking lot shade structures with solar panels installed. Tom P. replied that the district is doing a mixture of solar installations including ground mounted systems on district owned property and that by 2023 it will be required that solar be integrated into the construction of all new buildings.

c. Future Facilities Needs

Tom P: When it comes to future facilities needs it is time to start considering energy efficiency and sustainability as part of the design process and not just as an “add-on”. We are at the back end of our Measure N funds and we still have future needs. Several years ago, we hired a consultant to analyze what our need is. We visited every school, we catalogued every part and identified a cost associated with those parts. We looked at life cycles of major systems and prioritized those needs in our Master Plan. The Master Plan prioritized the immediate needs and budgeted funds to address those needs. We looked at our long term, intermediate and short-term needs. The long term need in terms of funding is well over a billion dollars for our District. Kevin Gilbreth asked if the district plans to make a one-time bond request or will the bond issuance will be broken up into groups. Tom P. replied that there is a legal amount that we cannot take our property tax over and that we are currently working with our School Board so that they understand what our long-term need is. These conversations regarding long term need will take place over the next year or so. We will present several options to our board that include several financial options. Kevin Gilbreth asked if the plan for future bond funds was to build new schools or just to maintain and modernize the current schools. Tom P. replied that no plan has been put forward to build new schools but the District has a need to bring our current schools up to a new more equitable standard. Kevin Gilbreth asked if bond funds cover the cost of maintenance including training/ hiring staff. Tom P. replied “No, bond funds are not used for maintenance of facilities and are strictly prohibited from spending on salaries”. Sam P. mentioned that while funding is separate the Maintenance & Operations department works in conjunction with the Facilities Dept to ensure that the proper training/ knowledge of any particular project carries over once the project is turned over to the M&O Department to maintain going forward. Kevin G. Asked “How is that going?” Tom P. replied that while we have our struggles it is a continuous improvement model. Sam advocates for more M&O funding to keep up with the investments we are making into our buildings. Tom also mentioned that building something new helps the M&O department move towards a more preventative maintenance approach. As an example, the need at Pacific High School

was tremendous as one of the oldest sites in our district they were averaging 1000 work orders per year. Having new infrastructure will help M&O alleviate the pressure of having to address so many work orders at one site. Tim King asked “How are Virtual Schools funded?” Tom P. replied Virtual Schools are funded by federal funds and some other existing programs that are out of general fund. Tom added that we moved some portable classrooms to create a school without having to build a new school. The virtual school has about 100 teachers and 1 administrator. Tim King asked about the district plans to address water conservation in regards to our facilities. Tom highlighted a recent design concept for Cajon High School that integrates water conservation by way of a shade canopy designed to capture and store rain water that can be used for irrigation. We are also looking at waterless urinals and low water use landscaping. Kevin Gilbreth asked if the District plans to include artificial turf for softball fields in its zero-scape plan. Tom replied that yes, the idea has been contemplated but depends on long term funding. Tom also mentioned that over the last decade we have replaced the natural turf of all of our high school football fields to artificial turf and we have done so with great success in that we have found a product that is both nice and durable. Tom asked if the committee had any questions regarding the design concept of Cajon High School. Jayne Zylman asked if the canopy concept can handle the high winds that occur in the area. Tom P. replied that all of our projects are approved by the State Architect (DSA) prior to construction and that a wind tunnel study will be required in order for plans to be approved by the DSA.

3. Committee Comments/Concerns

No additional committee comments or concerns

4. Schedule for Future Meetings

Proposed Meeting Dates for 2022
Location & Time - TBD

January 19th, 2022
March 16th, 2022
July 20th, 2022
October 19th, 2022

Members were informed that the district auditors typically present their findings at the C.O.C Meeting in March and that the Committee chair will present to the SBCUSD School Board in July. Jayne Zylman motioned to accept the proposed meeting dates. Tim King 2nd that motion. A vote was taken to adopt the proposed meeting calendar (Yea: 5 Nay: 0)

Laura Breuer asked the committee if they want to hold all future meetings at the BOE. The committee agreed to schedule the march meeting at Pacific High School. The committee agreed to start meetings at 8:30am.

5. Public Comments

No public comments

6. Items for Future Agendas

No items for future agendas identified at this time

7. Adjournment – Meeting adjourned at 10:10 am

8. Tour of Pacific High Projects – 1020 Pacific St, San Bernardino CA 92404 (Non-Mandatory)