

**SAN BERNARDINO CITY  
UNIFIED SCHOOL DISTRICT**

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**BUILDING FUND (MEASURE T AND MEASURE N)  
FINANCIAL AND PERFORMANCE AUDITS**

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**JUNE 30, 2017**

**SAN BERNARDINO CITY  
UNIFIED SCHOOL DISTRICT**

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**BUILDING FUND (MEASURE T AND MEASURE N)  
FINANCIAL AUDIT**

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**JUNE 30, 2017**

**SAN BERNARDINO CITY UNIFIED SCHOOL DISTRICT  
BUILDING FUND (MEASURE T AND N)**

**TABLE OF CONTENTS  
JUNE 30, 2017**

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***FINANCIAL SECTION***

Independent Auditor's Report	2
Building Fund (Measure T and N)	
Balance Sheet	4
Statement of Revenues, Expenditures, and Changes in Fund Balance	5
Notes to Financial Statements	6

***SUPPLEMENTARY INFORMATION***

Schedule of Long-Term Obligations	13
Statement of Revenues, Expenditures and Change in Fund Balance – Budget to Actual (Measure T)	15
Statement of Revenues, Expenditures and Change in Fund Balance – Budget to Actual (Measure N)	16
Reconciliation of Annual Financial and Budget Report With Audited Financial Statements	17
Note to Supplementary Information	18

***INDEPENDENT AUDITOR'S REPORT***

Report on Internal Control Over Financial Reporting and on Compliance and Other Matters Based on an Audit of Financial Statements Performed in Accordance With <i>Government Auditing Standards</i>	20
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***SCHEDULE OF FINDINGS AND QUESTIONED COSTS***

Financial Statement Findings	23
Summary Schedule of Prior Audit Findings	25



**VAVRINEK, TRINE, DAY & CO., LLP**  
Certified Public Accountants

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## INDEPENDENT AUDITOR'S REPORT

Governing Board and  
Citizens Oversight Committee  
San Bernardino City Unified School District  
San Bernardino, California

### **Report on the Financial Statements**

We have audited the accompanying financial statements of the San Bernardino City Unified School District's (the District), Building Fund (Measure T and N), as of and for the year ended June 30, 2017, and the related notes to the financial statements, as listed in the table of contents.

### **Management's Responsibility for the Financial Statements**

Management is responsible for the preparation and fair presentation of these financial statement in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

### **Auditor's Responsibility**

Our responsibility is to express an opinion on these financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of financial statements, whether due to error or fraud. In making those risk assessments, the auditor considers internal control relevant to the District's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the District's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting principles used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall financial statement presentation.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

## **Opinion**

In our opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of the Building Fund (Measure T and N) of the San Bernardino City Unified School District as of June 30, 2017, and the respective changes in financial position for the year then ended in accordance with accounting principles generally accepted in the United States of America.

## **Emphasis of Matter**

As discussed in Note 1, the financial statements present only the Building Fund specific to Measure T and N, and are not intended to present fairly the financial position and changes in financial position of San Bernardino City Unified School District in accordance with accounting principles generally accepted in the United States of America. Our opinion is not modified with respect to this matter.

## **Other Matters**

Our audit was conducted for the purpose of forming opinions on the financial statements that collectively comprise the San Bernardino Unified School District's Building Fund (Measures T and N) basic financial statements. The accompanying supplementary information as listed on the table of contents is presented for purposes of additional analysis and is not a required part of the basic financial statements.

The accompanying supplementary information is the responsibility of management and was derived from and relate directly to the underlying accounting and other records used to prepare the basic financial statements. Such information has been subjected to the auditing procedures applied in the audit of the basic financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the basic financial statements or to the basic financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the accompanying supplementary information is fairly stated, in all material respects, in relation to the basic financial statements as a whole.

## **Other Reporting Required by *Government Auditing Standards***

In accordance with *Government Auditing Standards*, we have also issued our report dated March 7, 2018, on our consideration of the District's Building Fund (Measure T and N) internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements and other matters. The purpose of that report is to solely describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the District's Building Fund (Measure T and N) internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the District's Building Fund (Measure T and N) internal control over financial reporting and compliance.

*Vavink, Irwin, Day & Co., LLP*

Rancho Cucamonga, California  
March 7, 2018

**SAN BERNARDINO CITY UNIFIED SCHOOL DISTRICT  
BUILDING FUND (MEASURE T AND N)**

**BALANCE SHEET  
JUNE 30, 2017**

	<u>Measure T</u>	<u>Measure N</u>	<u>Total</u>
<b>ASSETS</b>			
Deposits and investments	\$ 8,960,516	\$ 35,761,032	\$ 44,721,548
Accounts receivable	3,829	-	3,829
Due from other funds	9,577	-	9,577
<b>Total Assets</b>	<u>\$ 8,973,922</u>	<u>\$ 35,761,032</u>	<u>\$ 44,734,954</u>
<b>LIABILITIES AND FUND BALANCE</b>			
<b>Liabilities:</b>			
Accounts payable	\$ 658,679	\$ 4,201,358	\$ 4,860,037
Due to other funds	14,142	2,402	16,544
<b>Total Liabilities</b>	<u>672,821</u>	<u>4,203,760</u>	<u>4,876,581</u>
<b>Fund Balance:</b>			
Restricted for capital projects	8,301,101	31,557,272	39,858,373
<b>Total Liabilities and Fund Balance</b>	<u>\$ 8,973,922</u>	<u>\$ 35,761,032</u>	<u>\$ 44,734,954</u>

The accompanying notes are an integral part of these financial statements.

**SAN BERNARDINO CITY UNIFIED SCHOOL DISTRICT  
BUILDING FUND (MEASURE T AND N)**

**STATEMENT OF REVENUES, EXPENDITURES, AND CHANGES  
IN FUND BALANCE  
FOR THE YEAR ENDED JUNE 30, 2017**

	<u>Measure T</u>	<u>Measure N</u>	<u>Total</u>
<b>REVENUES</b>			
Interest income	\$ 88,291	\$ 344,675	\$ 432,966
Other local revenue	992	-	992
<b>Total Revenues</b>	<u>89,283</u>	<u>344,675</u>	<u>433,958</u>
<b>EXPENDITURES</b>			
Current			
Salaries and benefits	14,938	27,095	42,033
Services			
Professional services and other operating expenditures	1,028,085	577,511	1,605,596
Capital outlay			
Land improvements	(7,123)	4,358,738	4,351,615
Buildings and improvements to buildings	2,028,095	2,955,300	4,983,395
Equipment	72,677	422,050	494,727
Debt service payment - COP	-	1,609,579	1,609,579
<b>Total Expenditures</b>	<u>3,136,672</u>	<u>9,950,273</u>	<u>13,086,945</u>
<b>DEFICIENCY OF REVENUES OVER EXPENDITURES</b>	<u>(3,047,389)</u>	<u>(9,605,598)</u>	<u>(12,652,987)</u>
<b>Other Financing Sources (Uses):</b>			
Transfers in	599,417	294,762	894,179
Transfers out	(67,098)	(232,608)	(299,706)
<b>Net Financing Sources</b>	<u>532,319</u>	<u>62,154</u>	<u>594,473</u>
<b>NET CHANGE IN FUND BALANCE</b>	(2,515,070)	(9,543,444)	(12,058,514)
<b>FUND BALANCE - BEGINNING</b>	<u>10,816,171</u>	<u>41,100,716</u>	<u>51,916,887</u>
<b>FUND BALANCE - ENDING</b>	<u>\$ 8,301,101</u>	<u>\$ 31,557,272</u>	<u>\$ 39,858,373</u>

The accompanying notes are an integral part of these financial statements.

**SAN BERNARDINO CITY UNIFIED SCHOOL DISTRICT  
BUILDING FUND (MEASURE T AND N)**

**NOTES TO FINANCIAL STATEMENTS  
JUNE 30, 2017**

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***NOTE 1 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES***

The accounting policies of the San Bernardino City Unified School District's (the District) Building Fund (Measure T and N) conform to accounting principles generally accepted in the United States of America as prescribed by the Governmental Accounting Standards Board (GASB) and the American Institute of Certified Public Accountants (AICPA). The San Bernardino City Unified School District Building Fund accounts for financial transactions in accordance with the policies and procedures of the California School Accounting Manual.

**Financial Reporting Entity**

The financial statements include only the Building Fund of the San Bernardino City Unified School District used to account for Measure T and N projects. This Fund was established to account for the expenditures of general obligation bonds issued under Measure T and N. These financial statements are not intended to present fairly the financial position and results of operations of the San Bernardino City Unified School District in compliance with accounting principles generally accepted in the United States of America.

**Fund Accounting**

The operations of the Building Fund are accounted for in a separate set of self-balancing accounts that comprise its assets, liabilities, fund balance, revenues, and expenditures. Resources are allocated to and accounted for in the fund based upon the purpose for which they are to be spent and the means by which spending activities are controlled.

**Basis of Accounting**

The Building Fund is accounted for using a flow of current financial resources measurement focus and the modified accrual basis of accounting. With this measurement focus, only current assets and current liabilities generally are included on the balance sheet. The statement of revenues, expenditures, and changes in fund balance reports on the sources (revenues and other financing sources) and uses (expenditures and other financing uses) of current financial resources.

**Budgets and Budgetary Accounting**

Annual budgets are adopted on a basis consistent with accounting principles generally accepted in the United States of America for all governmental funds. The District's governing board adopts an operating budget no later than July 1 in accordance with State law. A public hearing must be conducted to receive comments prior to adoption. The District's governing board satisfied these requirements. The Board revises this budget during the year to give consideration to unanticipated revenue and expenditures primarily resulting from events unknown at the time of budget adoption. The District employs budget control by minor object and by individual appropriation accounts. Expenditures cannot legally exceed appropriations by major object account.



**SAN BERNARDINO CITY UNIFIED SCHOOL DISTRICT  
BUILDING FUND (MEASURE T AND N)**

**NOTES TO FINANCIAL STATEMENTS  
JUNE 30, 2017**

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**Encumbrances**

The District utilizes an encumbrance accounting system under which purchase orders, contracts and other commitments for the expenditure of monies are recorded in order to reserve that portion of the applicable appropriation. Encumbrances are liquidated when the commitments are paid and all outstanding encumbrances lapse at June 30.

**Fund Balance - Building Fund (Measure T and N)**

As of June 30, 2017, the fund balance is classified as follows:

**Restricted** - amounts that can be spent only for specific purposes because of constitutional provisions or enabling legislation or because of constraints that are externally imposed by creditors, grantors, contributors, or the laws or regulations of other governments.

**Spending Order Policy**

When an expenditure is incurred for purposes for which both restricted and unrestricted fund balance is available, the District considers restricted funds to have been spent first. When an expenditure is incurred for which committed, assigned, or unassigned fund balances are available, the District considers amounts to have been spent first out of committed funds, then assigned funds, and finally unassigned funds, as needed, unless the governing board has provided otherwise in its commitment or assignment actions.

**Use of Estimates**

The preparation of financial statements in conformity with accounting principles generally accepted in the United States of America requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosure of contingent assets and liabilities at the date of the financial statements and the reported amounts of revenues and expenditures/expenses during the reporting period. Actual results could differ from those estimates.

**NOTE 2 - INVESTMENTS**

**Policies and Practices**

The District is authorized under *California Government Code* to make direct investments in local agency bonds, notes, or warrants within the State: U.S. Treasury instrument; registered State warrants or treasury notes; securities of the U.S. Government, or its agencies; bankers acceptances; commercial paper; certificates of deposit placed with commercial banks and/or savings and loan companies; repurchase or reverse repurchase agreement; medium term corporate notes; shares of beneficial interest issued by diversified management companies, certificates of participation, obligations with first priority security, and collateralized mortgage obligations.

**SAN BERNARDINO CITY UNIFIED SCHOOL DISTRICT  
BUILDING FUND (MEASURE T AND N)**

**NOTES TO FINANCIAL STATEMENTS  
JUNE 30, 2017**

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**Investment in County Treasury**

The District is considered to be an involuntary participant in an external investment pool as the District is required to deposit all receipts and collections of monies with their County Treasurer (*Education Code* Section 41001). The fair value of the District's investment in the pool is reported in the accounting financial statement at amounts based upon the District's pro-rata share of the fair value provided by the County Treasurer for the entire portfolio (in relation to the amortized cost of that portfolio). The balance available for withdrawal is based on the accounting records maintained by the County Treasurer, which is recorded on the amortized cost basis.

**General Authorizations**

Limitations as they relate to interest rate risk, credit risk, and concentration of credit risk are indicated in the schedules below:

Authorized Investment Type	Maximum Remaining Maturity	Maximum Percentage of Portfolio	Maximum Investment in One Issuer
Local Agency Bonds, Notes, Warrants	5 years	None	None
Registered State Bonds, Notes, Warrants	5 years	None	None
U.S. Treasury Obligations	5 years	None	None
U.S. Agency Securities	5 years	None	None
Banker's Acceptance	180 days	40%	30%
Commercial Paper	270 days	25%	10%
Negotiable Certificates of Deposit	5 years	30%	None
Repurchase Agreements	1 year	None	None
Reverse Repurchase Agreements	92 days	20% of base	None
Medium-Term Corporate Notes	5 years	30%	None
Mutual Funds	N/A	20%	10%
Money Market Mutual Funds	N/A	20%	10%
Mortgage Pass-Through Securities	5 years	20%	None
County Pooled Investment Funds	N/A	None	None
Local Agency Investment Fund (LAIF)	N/A	None	None
Joint Powers Authority Pools	N/A	None	None

**Interest Rate Risk**

Interest rate risk is the risk that changes in market interest rates will adversely affect the fair value of an investment. Generally, the longer the maturity of an investment, the greater the sensitivity of its fair value is to changes in market interest rates. The District does not have a formal investment policy that limits investment maturities as a means of managing its exposure to fair value losses arising from increasing interest rates. The District manages its exposure to interest rate risk by investing in the San Bernardino County Treasury Investment Pool. The District maintains a Building Fund (Measure T and N) investment of \$44,721,548 with the San Bernardino County Treasury Investment Pool, with an average maturity of 341 days.

**SAN BERNARDINO CITY UNIFIED SCHOOL DISTRICT  
BUILDING FUND (MEASURE T AND N)**

**NOTES TO FINANCIAL STATEMENTS  
JUNE 30, 2017**

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**NOTE 3 - FAIR VALUE MEASUREMENTS**

The District categorizes the fair value measurements of its investments based on the hierarchy established by generally accepted accounting principles. The fair value hierarchy, which has three levels, is based on the valuation inputs used to measure an asset's fair value. The following provides a summary of the hierarchy used to measure fair value:

Level 1 - Quoted prices in active markets for identical assets that the District has the ability to access at the measurement date. Level 1 assets may include debt and equity securities that are traded in an active exchange market and that are highly liquid and are actively traded in over-the-counter markets.

Level 2 - Observable inputs other than Level 1 prices such as quoted prices for similar assets in active markets, quoted prices for identical or similar assets in markets that are not active, or other inputs that are observable, such as interest rates and curves observable at commonly quoted intervals, implied volatilities, and credit spreads. For financial reporting purposes, if an asset has a specified term, a Level 2 input is required to be observable for substantially the full term of the asset.

Level 3 - Unobservable inputs should be developed using the best information available under the circumstances, which might include the District's own data. The District should adjust that data if reasonably available information indicates that other market participants would use different data or certain circumstances specific to the District are not available to other market participants.

Uncategorized - Investments in the San Bernardino County Treasury Investment Pool are not measured using the input levels above because the District's transactions are based on a stable net asset value per share. All contributions and redemptions are transacted at \$1.00 net asset value per share.

The District's fair value measurements are as follows at June 30, 2017:

Investment Type	Reported Amount	Uncategorized
San Bernardino County Treasury Investment Pool	\$ 44,721,548	\$ 44,721,548

**SAN BERNARDINO CITY UNIFIED SCHOOL DISTRICT  
BUILDING FUND (MEASURE T AND N)**

**NOTES TO FINANCIAL STATEMENTS  
JUNE 30, 2017**

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**NOTE 4 - ACCOUNTS RECEIVABLE**

Accounts receivable at June 30, 2017, consisted of the following:

	<u>Measure T</u>
Interest	<u>\$ 3,829</u>

**NOTE 5 - ACCOUNTS PAYABLE**

Accounts payable at June 30, 2017, consisted of the following:

	<u>Measure T</u>	<u>Measure N</u>
Services	\$ 231,459	\$ 85,733
Capital outlay	427,220	4,115,625
	<u>\$ 658,679</u>	<u>\$ 4,201,358</u>

**NOTE 6 – INTERFUND TRANSACTIONS**

**Interfund Receivables/Payables (Due To/Due From)**

Interfund receivable and payable balances at June 30, 2017, between Measure T, Measure N, and other funds of the District are related to various reimbursements of project costs associated with Measure T and Measure N.

**Operating Transfers**

Interfund transfers for the year ended June 30, 2017 consisted of the following:

\$599,417 was transferred into Measure T from various funds of the District for the reimbursement of Measure T related projects. Measure T transferred qualified capital outlay expenditures of \$67,098 to other funds of the District.

\$294,762 was transferred into Measure N from various funds of the District for the reimbursement of Measure N related projects. Measure N transferred qualified capital outlay expenditures of \$232,608 to other funds of the District.

**SAN BERNARDINO CITY UNIFIED SCHOOL DISTRICT  
BUILDING FUND (MEASURE T AND N)**

**NOTES TO FINANCIAL STATEMENTS  
JUNE 30, 2017**

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**NOTE 7 - COMMITMENTS AND CONTINGENCIES**

As of June 30, 2017, the Building Fund (Measure T and N) had the following commitments with respect to unfinished projects:

Measure T Projects	Remaining Construction Commitment	Expected Date of Completion
Muscovy ES admin/library renovation	\$ 686,337	08/31/17
North Park ES - phase I	1,555,326	08/31/17
Professional development center	11,384	12/31/17
Cajon HS - theatre renovation	1,050,785	07/31/17
Indian Springs HS - performing arts center	8,141,877	06/30/18
	<u>\$ 11,445,709</u>	

  

Measure N Projects	Remaining Construction Commitment	Expected Date of Completion
Athletic complex upgrades	\$ 11,223,357	11/30/2017
North Park ES - phase I	1,555,326	8/31/2017
ORG portable removal	347,802	12/31/2017
	<u>\$ 13,126,485</u>	

**Litigation**

The District is not currently a party to any legal proceedings with respect to Measure T and Measure N projects.

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***SUPPLEMENTARY INFORMATION***

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**SAN BERNARDINO CITY UNIFIED SCHOOL DISTRICT  
BUILDING FUND (MEASURE T AND N)**

**SCHEDULE OF LONG-TERM OBLIGATIONS  
JUNE 30, 2017**

**General Obligation Bonds**

The general obligation bonded debt for Measure T is as follows:

Issue Date	Maturity Date	Interest Rate	Original Issue	Bonds			Bonds
				Outstanding July 1, 2016	Capital Appreciation	Redeemed	Outstanding June 30, 2017
9/16/04	8/1/29	1.25-5.46%	\$ 44,999,498	\$ 1,214,212	\$ 110,340	\$ -	\$ 1,324,552
5/18/06	8/1/30	4.50-5.15%	67,999,967	3,772,538	317,654	-	4,090,192
3/14/07	8/1/31	3.44-4.76%	9,997,217	11,981,171	493,167	20,000	12,454,338
3/3/11	8/1/42	7.41-7.50%	11,525,419	17,844,658	1,358,707	-	19,203,365
3/3/11	8/1/35	7.41-7.50%	5,477,434	9,099,105	825,470	-	9,924,575
6/12/13	8/1/28	2.00-5.00%	86,000,000	82,775,000	-	4,155,000	78,620,000
8/7/14	8/1/28	2.00-5.00%	24,705,000	22,970,000	-	1,840,000	21,130,000
			<u>\$ 250,704,535</u>	<u>\$ 149,656,684</u>	<u>\$ 3,105,338</u>	<u>\$ 6,015,000</u>	<u>\$ 146,747,022</u>

Between 2005 and 2011, the District issued bonds, Series A through E, totaling \$139,999,535. On June 12, 2013, the District issued refunding bonds to advance refund portions of Series A, Series B and a prior Refunding Bond unrelated to Measure T. On August 7, 2014, the District issued refunding bonds to advance refund the remaining Series A and a prior Bond unrelated to Measure T.

The bonds mature through 2043 as follows:

Fiscal Year	Principal			Total
	Including Accreted Interest to Date	Accreted Interest	Current Interest to Maturity	
2018	\$ 6,578,610	\$ 1,390	\$ 4,763,131	\$ 11,343,131
2019	7,250,000	-	4,458,956	11,708,956
2020	7,961,782	3,218	4,117,156	12,082,156
2021	7,089,849	5,151	3,779,919	10,874,919
2022	7,698,435	6,565	3,432,856	11,137,856
2023-2027	43,967,032	67,968	10,730,534	54,765,534
2028-2032	37,073,373	19,691,627	1,198,625	57,963,625
2033-2037	14,991,527	45,398,473	-	60,390,000
2038-2042	13,819,804	55,740,196	-	69,560,000
2043	316,610	1,678,390	-	1,995,000
Total	<u>\$ 146,747,022</u>	<u>\$ 122,592,978</u>	<u>\$ 32,481,177</u>	<u>\$ 301,821,177</u>

**SAN BERNARDINO CITY UNIFIED SCHOOL DISTRICT  
BUILDING FUND (MEASURE T AND N)**

**SCHEDULE OF LONG-TERM OBLIGATIONS  
JUNE 30, 2017**

The general obligation bonded debt for Measure N is as follows:

Issue Date	Maturity Date	Interest Rate	Original Issue	Bonds		Bonds
				Outstanding July 1, 2016	Redeemed	Outstanding June 30, 2017
6/12/13	8/1/37	2.00-4.00%	\$ 30,150,000	\$ 29,800,000	\$ -	\$ 29,800,000
6/12/13	8/1/27	0.99-4.66%	12,515,000	8,640,000	245,000	8,395,000
7/15/15	8/1/40	2.00-5.00%	32,495,000	32,495,000	1,350,000	31,145,000
			<u>\$ 75,160,000</u>	<u>\$ 70,935,000</u>	<u>\$ 1,595,000</u>	<u>\$ 69,340,000</u>

On June 12, 2013, the District issued bonds, Series A and B, totaling \$42,665,000. On July 15, 2015, the District issued bonds, Series C, totaling \$32,495,000.

The bonds mature through 2041 as follows:

Fiscal Year	Principal	Current Interest to Maturity	Total
2018	\$ 1,075,000	\$ 3,079,499	\$ 4,154,499
2019	1,080,000	3,038,516	4,118,516
2020	500,000	3,008,226	3,508,226
2021	600,000	2,990,147	3,590,147
2022	710,000	2,966,843	3,676,843
2023-2027	6,105,000	14,219,671	20,324,671
2028-2032	12,365,000	12,230,935	24,595,935
2032-2037	21,365,000	8,450,919	29,815,919
2038-2041	25,540,000	2,583,116	28,123,116
Total	<u>\$ 69,340,000</u>	<u>\$ 52,567,872</u>	<u>\$ 121,907,872</u>



**SAN BERNARDINO CITY UNIFIED SCHOOL DISTRICT  
BUILDING FUND (MEASURE T AND N)**

**STATEMENT OF REVENUES, EXPENDITURES AND  
CHANGE IN FUND BALANCE – BUDGET TO ACTUAL (MEASURE T)  
JUNE 30, 2017**

	<u>Budget</u>	<u>Actual</u>	<u>Variance</u>
<b>REVENUES</b>			
Interest income	\$ 140,864	\$ 88,291	\$ 52,573
Other local revenue	992	992	-
<b>Total Revenues</b>	<u>141,856</u>	<u>89,283</u>	<u>52,573</u>
<b>EXPENDITURES</b>			
Current			
Salaries and benefits	92,946	14,938	78,008
Services			
Professional services and other operating expenditures	1,841,278	1,028,085	813,193
Capital outlay			
Land improvements	36,827	(7,123)	43,950
Buildings and improvements to buildings	9,213,506	2,028,095	7,185,411
Equipment	92,038	72,677	19,361
<b>Total Expenditures</b>	<u>11,276,595</u>	<u>3,136,672</u>	<u>8,139,923</u>
<b>DEFICIENCY OF REVENUES OVER EXPENDITURES</b>	<u>(11,134,739)</u>	<u>(3,047,389)</u>	<u>(8,087,350)</u>
<b>Other Financing Sources (Uses):</b>			
Transfers in	546,845	599,417	(52,572)
Transfers out	(67,098)	(67,098)	-
<b>Net Financing Sources (Uses)</b>	<u>479,747</u>	<u>532,319</u>	<u>(52,572)</u>
<b>NET CHANGE IN FUND BALANCE</b>	(10,654,992)	(2,515,070)	(8,139,922)
<b>FUND BALANCE - BEGINNING</b>	<u>10,816,171</u>	<u>10,816,171</u>	<u>-</u>
<b>FUND BALANCE - ENDING</b>	<u>\$ 161,179</u>	<u>\$ 8,301,101</u>	<u>\$ (8,139,922)</u>

**SAN BERNARDINO CITY UNIFIED SCHOOL DISTRICT  
BUILDING FUND (MEASURE T AND N)**

**STATEMENT OF REVENUES, EXPENDITURES AND  
CHANGE IN FUND BALANCE – BUDGET TO ACTUAL (MEASURE N)  
JUNE 30, 2017**

	<u>Budget</u>	<u>Actual</u>	<u>Variance</u>
<b>REVENUES</b>			
Interest income	\$ 344,675	\$ 344,675	\$ -
<b>EXPENDITURES</b>			
Current			
Salaries and benefits	27,095	27,095	-
Services			
Professional services and other operating expenditures	1,044,437	577,511	466,926
Capital outlay			
Land improvements	8,841,949	4,358,738	4,483,211
Buildings and improvements to buildings	20,628,066	2,955,300	17,672,766
Equipment	871,310	422,050	449,260
Debt service payment - COP	2,914,201	1,609,579	1,304,622
<b>Total Expenditures</b>	<u>34,327,058</u>	<u>9,950,273</u>	<u>24,376,785</u>
<b>DEFICIENCY OF REVENUES OVER EXPENDITURES</b>	<u>(33,982,383)</u>	<u>(9,605,598)</u>	<u>(24,376,785)</u>
<b>Other Financing Sources (Uses):</b>			
Transfers in	294,762	294,762	-
Transfers out	(232,608)	(232,608)	-
<b>Net Financing Sources</b>	<u>62,154</u>	<u>62,154</u>	<u>-</u>
<b>NET CHANGE IN FUND BALANCE</b>	(33,920,229)	(9,543,444)	(24,376,785)
<b>FUND BALANCE - BEGINNING</b>	<u>41,100,716</u>	<u>41,100,716</u>	<u>-</u>
<b>FUND BALANCE - ENDING</b>	<u>\$ 7,180,487</u>	<u>\$ 31,557,272</u>	<u>\$ (24,376,785)</u>

**SAN BERNARDINO CITY UNIFIED SCHOOL DISTRICT  
BUILDING FUND (MEASURE T AND N)**

**RECONCILIATION OF ANNUAL FINANCIAL AND BUDGET REPORT  
WITH AUDITED FINANCIAL STATEMENTS  
JUNE 30, 2017**

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	Measure T Fund	Measure N Fund
	<u>                    </u>	<u>                    </u>
FUND BALANCE		
Balance, June 30, 2017, Unaudited Actuals	\$ 8,301,101	\$ 27,579,313
Decrease in:		
Accounts payable	-	3,977,959
Balance, June 30, 2017, Audited Building Fund - Measure T and N	<u>\$ 8,301,101</u>	<u>\$ 31,557,272</u>

**SAN BERNARDINO CITY UNIFIED SCHOOL DISTRICT  
BUILDING FUND (MEASURE T AND N)**

**NOTE TO SUPPLEMENTARY INFORMATION  
JUNE 30, 2017**

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***NOTE 1 - PURPOSE OF SCHEDULES***

**Schedule of Long-Term Obligations**

This schedule provides a debt repayment schedule associated with the bond proceeds received through issuance of Building Fund (Measure T and N) obligations.

**Budgetary Comparison Statement**

This schedule provides the budget to actual comparison for the Statement of Revenues, Expenditures and Change in Fund Balance of the Building Fund (Measure T and N).

**Reconciliation of Annual Financial and Budget Report with Audited Financial Statements**

This schedule provides information necessary to reconcile the fund balance of the Measure T and N Building Fund reported on the Unaudited Actual Financial Report to the audited financial statements.

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***INDEPENDENT AUDITOR'S REPORT***

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**INDEPENDENT AUDITOR'S REPORT ON INTERNAL CONTROL OVER  
FINANCIAL REPORTING AND ON COMPLIANCE AND OTHER MATTERS  
BASED ON AN AUDIT OF FINANCIAL STATEMENTS PERFORMED IN  
ACCORDANCE WITH *GOVERNMENT AUDITING STANDARDS***

Governing Board and  
Citizens Oversight Committee  
San Bernardino City Unified School District  
San Bernardino, California

We have audited, in accordance with the auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States, the accompanying financial statements of the San Bernardino City Unified School District (the District) Building Fund (Measure T and N), as of and for the year ended June 30, 2017, and the related notes of the financial statements, and have issued our report thereon dated March 7, 2018.

**Emphasis of Matter**

As discussed in Note 1, the financial statements present only the Building Fund specific to Measure T and N, and are not intended to present fairly the financial position and changes in financial position of San Bernardino City Unified School District in accordance with accounting principles generally accepted in the United States of America. Our opinion is not modified with respect to this matter.

**Internal Control Over Financial Reporting**

In planning and performing our audit of the financial statements, we considered the District's Building Fund (Measure T and N) internal control over financial reporting (internal control) to determine the audit procedures that are appropriate in the circumstances for the purpose of expressing our opinions on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the District's Building Fund (Measure T and N) internal control over financial reporting. Accordingly, we do not express an opinion on the effectiveness of the District's Building Fund (Measure T and N) internal control.

*A deficiency in internal control* exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent or detect and correct misstatements on a timely basis. *A material weakness* is a deficiency, or combination of deficiencies, in internal control, such that there is a reasonable possibility that a material misstatement of the District's Building Fund (Measure T and N) financial statements will not be prevented, or detected and corrected on a timely basis. *A significant deficiency* is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

Our consideration of internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be, significant deficiencies or material weaknesses. Given these limitations, during our audit we did not identify any deficiencies in internal control that we consider to be material weaknesses. However, material weaknesses may exist that have not been identified. We did identify a certain deficiency in internal control, described in the accompanying Schedule of Findings and Questioned Costs that we consider to be a significant deficiency, as item 2017-001.

### **Compliance and Other Matters**

As part of obtaining reasonable assurance about whether San Bernardino City Unified School District's Building Fund (Measure T and N) financial statements are free of material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

### **San Bernardino City Unified School District's Response to Findings**

San Bernardino City Unified School District's response to the finding identified in our audit is described in the accompanying Schedule of Findings and Questioned Costs. San Bernardino City Unified School District's response was not subjected to the auditing procedures applied in the audit of the financial statements and, accordingly, we express no opinion on it.

### **Purpose of This Report**

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the District's Building Fund (Measure T and N) internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the District's Building Fund (Measure T and N) internal control and compliance. Accordingly, this communication is not suitable for any other purpose.

*Vavink, Irwin, Day & Co., LLP*  
Rancho Cucamonga, California  
March 7, 2018

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***SCHEDULE OF FINDINGS AND QUESTIONED COSTS***

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**SAN BERNARDINO CITY UNIFIED SCHOOL DISTRICT  
BUILDING FUND (MEASURE T AND N)**

**FINANCIAL STATEMENT FINDINGS  
JUNE 30, 2017**

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The following findings represent significant deficiencies, material weaknesses, and/or instances of noncompliance related to the financial statements that are required to be reported in accordance with *Government Auditing Standards*. The findings have been coded as follows:

<u>Five Digit Code</u>	<u>AB 3627 Finding Type</u>
30000	Internal Control

**2017-001      30000**

**Criteria or Specific Requirements**

Under the accrual basis of accounting, amounts due to private persons, businesses, or other vendors for services rendered and goods received on or before the close of the fiscal year should be accrued to ensure expenditures are recorded in the year they are incurred. Amounts accrued should be based on actual goods provided or services rendered as of year-end to the extent such information is available from vendors. It may be necessary to estimate the amount due. In such instances, estimates should be based on information available to reasonably estimate, such as estimates provided by a vendor when an invoice is not yet available.

**Condition**

The District accrued liabilities in excess of amounts owed for Measure N. Such amounts were associated with invoices related to capital outlay activities amounting to \$3,977,959.

**Questioned costs**

There were no questioned costs associated with the condition identified. However, audit adjustments were required as a result of the over-accrued liabilities.

**Context**

The condition was identified through our substantive procedures performed over the District's accounts payable balances and through examination of supporting documents.

**Effect**

Due to the condition identified, the District's accounts payable and the associated expenditures were overstated by \$3,977,959.

**Cause**

The cause of the condition identified appears to have originated as a result of not properly closing open purchase orders, which resulted in automatically accruing the full amount.

**SAN BERNARDINO CITY UNIFIED SCHOOL DISTRICT  
BUILDING FUND (MEASURE T AND N)**

**FINANCIAL STATEMENT FINDINGS  
JUNE 30, 2017**

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**Recommendation**

The District should implement a process to ensure all invoices that require estimation are estimated accurately by reviewing invoices for the same month in the prior year or by contacting the vendor. The District should also review all of its open purchase orders and close them, if no expenses have been incurred before year-end to prevent them from being automatically accrued.

**Corrective Action Plan**

If a vendor's invoice has not been received by the closing of the fiscal year, the District's current process is to contact them and obtain an estimation of the amount owed. Business Services will examine this process and evaluate what steps may need to be revised.

The District's current process for closing an Open Purchase order is for each purchasing agent to run a report for all orders exempt from a Good Receipt and continue to perform a manual check for any orders exempt from Good Receipt to ensure they are closed by June 30th. The Business Services Department will examine this process to determine what steps may need to be revised.

**SAN BERNARDINO CITY UNIFIED SCHOOL DISTRICT  
BUILDING FUND (MEASURE T AND N)**

**SUMMARY SCHEDULE OF PRIOR AUDIT FINDINGS  
JUNE 30, 2017**

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There were no audit findings reported in the prior year's schedule of financial statement findings.

**SAN BERNARDINO CITY  
UNIFIED SCHOOL DISTRICT**

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**BUILDING FUND (MEASURE T AND MEASURE N)  
PERFORMANCE AUDIT**

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**JUNE 30, 2017**

**SAN BERNARDINO CITY UNIFIED SCHOOL DISTRICT  
BUILDING FUND (MEASURE T AND N)**

**PERFORMANCE AUDIT  
TABLE OF CONTENTS  
JUNE 30, 2017**

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Independent Auditor's Report on Performance	2
Authority for Issuance	3
Purpose of Issuance	3
Authority for the Audit	4
Objectives of the Audit	4
Scope of the Audit	5
Procedures Performed	5
Conclusion	5
Schedule of Findings and Questioned Costs	6
Summary Schedule of Prior Year Audit Findings	7



**VAVRINEK, TRINE, DAY & CO., LLP**  
Certified Public Accountants

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## INDEPENDENT AUDITOR'S REPORT ON PERFORMANCE

Governing Board and  
Citizens Oversight Committee  
San Bernardino City Unified School District  
San Bernardino, California

We were engaged to conduct a performance audit of the San Bernardino City Unified School District (the District) Building Fund (Measure T and N) for the year ended June 30, 2017.

We conducted this performance audit in accordance with the standards applicable to performance audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain sufficient, appropriate evidence to provide a reasonable basis for our conclusion based on our audit objectives. We believe that the evidence obtained provides a reasonable basis for our conclusions based on our audit objectives.

Our audit was limited to the objectives listed within the report which includes determining the District's compliance with the performance requirements as referred to in Proposition 39 and outlined in Article XIII A, Section 1(b)(3)(C) of the California Constitution. Management is responsible for the District's compliance with those requirements.

In planning and performing our performance audit, we obtained an understanding of the District's internal control in order to determine if the internal controls were adequate to help ensure the District's compliance with the requirements of Proposition 39 and outlined in Article XIII A, Section 1(b)(3)(C) of the California Constitution, but not for the purpose of expressing an opinion of the effectiveness of the District's internal control. Accordingly, we do not express an opinion on the effectiveness of the District's internal control.

The results of our tests indicated that the District expended Building Fund (Measure T and N) funds only for the specific projects approved by the voters, in accordance with Proposition 39 and outlined in Article XIII A, Section 1(b)(3)(C) of the California Constitution.

*Vavrinek, Trine, Day & Co., LLP*

Rancho Cucamonga, California  
March 7, 2018

**SAN BERNARDINO CITY UNIFIED SCHOOL DISTRICT  
BUILDING FUND (MEASURE T AND N)**

**JUNE 30, 2017**

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***AUTHORITY FOR ISSUANCE***

**Measure T**

The general obligation bonds associated with Measure T were issued pursuant to the Constitution and laws of the State of California (the State), including the provisions of Chapters 1 and 1.5 of Part 10 of the California Education Code, and other applicable provisions of law. The bonds are authorized to be issued by a resolution adopted by the Board of Education of the District on February 4, 2004.

The District received authorization from an election held on March 2, 2004, to issue bonds of the District in an aggregate principal amount not to exceed \$140,000,000 to finance specific construction and renovation projects approved by eligible voters within the District. The proposition required approval by at least 55 percent of the votes cast by eligible voters within the District (the 2004 Authorization). The bonds represent all series of the authorized bonds to be issued under the 2004 Authorization.

**Measure N**

The general obligation bonds associated with Measure N were issued pursuant to the Constitution and laws of the State of California (the State), including the provisions of Chapters 1 and 1.5 of Part 10 of the California Education Code, and other applicable provisions of law. The bonds are authorized to be issued by a resolution adopted by the Board of Education of the District on August 7, 2012.

The District received authorization from an election held on November 6, 2012, to issue bonds of the District in an aggregate principal amount not to exceed \$250,000,000 to finance specific construction and renovation projects approved by eligible voters within the District. The proposition required approval by at least 55 percent of the votes cast by eligible voters within the District (the 2012 Authorization). The bonds represent all series of the authorized bonds to be issued under the 2012 Authorization.

***PURPOSE OF ISSUANCE***

**Measure T**

"To improve student safety, repair local schools and relieve overcrowding by:

- Installing/repairing fire safety equipment;
- Fixing leaky roofs/decaying walls;
- Removing asbestos;
- Upgrading bathrooms, plumbing, sewers/electrical wiring for computer technology;
- Building new schools;
- Improving disabled access;
- Repairing, expanding, constructing, acquiring/equipping classrooms, labs, sites, libraries

Shall San Bernardino City Unified School District issue \$140,000,000 in bonds, at legal rates, with guaranteed annual audits, citizens' oversight, and no money for administrator salaries."

# **SAN BERNARDINO CITY UNIFIED SCHOOL DISTRICT BUILDING FUND (MEASURE T AND N)**

**JUNE 30, 2017**

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## **Measure N**

"To make schools clean and safe and provide educational opportunities by repairing and replacing leaky roofs, deteriorating classrooms, fire alarms, security/electrical systems, removing asbestos, providing educational opportunities by updating classroom technology, science labs, and vocational education programs, and acquiring, constructing, repairing classrooms, sites, facilities and equipment shall San Bernardino City Unified School District issue \$250,000,000 bonds at legal rates, requiring annual audits, citizen oversight, no money for administrators' salaries/pensions or Sacramento, keeping all funds local."

## ***AUTHORITY FOR THE AUDIT***

On November 7, 2000, California voters approved Proposition 39, the Smaller Classes, Safer Schools and Financial Accountability Act. Proposition 39 amended portions of the California Constitution to provide for the issuance of general obligation bonds by school districts, community college districts, or county offices of education, "for the construction, reconstruction, rehabilitation, or replacement of school facilities, including the furnishing and equipping of school facilities, or the acquisition or lease of rental property for school facilities", upon approval by 55 percent of the electorate. In addition to reducing the approval threshold from two-thirds to 55 percent, Proposition 39 and the enacting legislation (AB 1908 and AB 2659) requires the following accountability measures as codified in Education Code sections 15278-15282:

1. Requires that the proceeds from the sale of the bonds be used only for the purposes specified in Article XIII A, Section 1(b)(3)(C) of the California Constitution, and not for any other purpose, including teacher and administrator salaries and other school operating expenses.
2. The school district must list the specific school facilities projects to be funded in the ballot measure, and must certify that the governing board has evaluated safety, class size reduction and information technology needs in developing the project list.
3. Requires the school district to appoint a citizen's oversight committee.
4. Requires the school district to conduct an annual independent financial audit and performance audit in accordance with the *Government Auditing Standards* issued by the Comptroller General of the United States of the bond proceeds until all of the proceeds have been expended.
5. Requires the school district to conduct an annual independent performance audit to ensure that the funds have been expended only on the specific projects listed.

## ***OBJECTIVES OF THE AUDIT***

1. Determine whether expenditures charged to the Building Fund have been made in accordance with the bond project list approved by the voters through the approval of Measure T and N.
2. Determine whether salary transactions, charged to the Building Fund were in support of Measure T and N and not for District general administration or operations.



**SAN BERNARDINO CITY UNIFIED SCHOOL DISTRICT  
BUILDING FUND (MEASURE T AND N)**

**JUNE 30, 2017**

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***SCOPE OF THE AUDIT***

The scope of our performance audit covered the period of July 1, 2016 to June 30, 2017. The population of expenditures tested included all object and project codes associated with the bond projects. The propriety of expenditures for capital projects and maintenance projects funded through other State or local funding sources, other than proceeds of the bonds, were not included within the scope of the audit. Expenditures incurred subsequent to June 30, 2017, were not reviewed or included within the scope of our audit or in this report.

***PROCEDURES PERFORMED***

We obtained the general ledger and the project expenditure reports prepared by the District for the period July 1, 2016 through June 30, 2017, for the Building Fund (Measure T and N). Within the fiscal year audited, we obtained the actual invoices and other supporting documentation for a sample of expenditures to ensure compliance with the requirements of Article XIII A, Section 1(b)(3)(C) of the California Constitution and Measure T and N as to the approved bond projects list. We performed the following procedures:

1. We selected a sample of expenditures for the period starting July 1, 2016 and ending June 30, 2017, and reviewed supporting documentation to ensure that such funds were properly expended on the specific projects listed in the ballot text.
2. For Measure T our sample included 22 transactions totaling \$2,768,196. This represents 86 percent of the total expenditures, including transfers out of \$3,203,770. As for Measure N, our sample included 28 transactions totaling \$9,920,916. This represents 97 percent of the total expenditures, including transfers out of \$10,182,881.
3. Based on our testing, we verified that funds from the Building Fund (Measure T and N) were expended for the construction, renovation, furnishing and equipping of District facilities constituting authorized bond projects. In addition, we verified that funds held in the Building Fund (Measure T and N) were used for salaries of administrators only to the extent they perform administrative oversight work on construction projects as allowable per Opinion 04-110 issued on November 9, 2004, by the State of California Attorney General.

***CONCLUSION***

The results of our tests indicated that, in all significant respects, the San Bernardino City Unified School District has properly accounted for the expenditures held in the Building Fund (Measure T and N) and that such expenditures were made for authorized Bond projects. Further, it was noted that funds held in the Building Fund (Measure T and N), and expended by the District, were used for salaries of administrators only to the extent they perform administrative oversight work on construction projects as allowable per Opinion 04-110 issued on November 9, 2004, by the State of California Attorney General.

**SAN BERNARDINO CITY UNIFIED SCHOOL DISTRICT  
BUILDING FUND (MEASURE T AND N)**

**SCHEDULE OF FINDINGS AND QUESTIONED COSTS  
JUNE 30, 2017**

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None reported.

**SAN BERNARDINO CITY UNIFIED SCHOOL DISTRICT  
BUILDING FUND (MEASURE T AND N)**

**SUMMARY SCHEDULE OF PRIOR AUDIT FINDINGS  
JUNE 30, 2017**

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There were no audit findings reported in the prior year's schedule of findings and questioned costs.