



**Responses and Clarifications to:
REQUEST FOR QUALIFICATIONS NUMBER 206
MOVING SERVICES
Revision No. 2**

1. I understand that this is a prevailing wage job; are we also required to be a registered contractor with the Department of Industrial Relations (DIR)?

A1. Individual projects may or may not be prevailing wage projects. For those projects that are prevailing wage, DIR registration will be required. (Please see Item 6. below, a revision to RFQ Attachment 3, now requesting two versions of proposed pricing, one to apply to prevailing wage project, and one to apply to non-prevailing wage projects.)

2. If we elect to use subcontractors, do we need to name them in this RFQ? And do they need to be registered with the DIR?

A2. Yes, identify any subcontractors you may intend to use. Individual projects may or may not be prevailing wage projects. For those projects that are prevailing wage, DIR registration will be required.

3. Could you clarify the questions about "Architectural and Engineering Services" (Page 39, Questions 12 & 13); are those questions applicable to this RFQ?

A3. Correction for Questions 12 & 13 on page 39 is as follows:

(12) Identify Moving Services performed for other school districts in accordance parameters described above.

(13) Describe how respondent has successfully provided Moving Services such as those described herein.

4. Are we required to have Errors and Omissions coverage as part of our insurance policy? (Page 40, Question 19)

A4. No, Errors & Omissions coverage is not required.

5. How many copies do you want? There is different info on page 6 & 9. See below:

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CONTENTS OF THE QUALIFICATIONS SUBMITTAL



(5. Con't)

Firms must submit one (1) original, three (3) hard copies and one digital copy (on a compact disc "CD" or thumb drive) of the Statement of Qualifications (SOQ).

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Qualifications Submittal and Deadline

1. One original, five hard copies and a digital copy of the qualifications must be submitted under sealed cover by no later than 3:00 p.m. on May 9, 2019.

A5. Please submit - One original, five hard copies and a digital copy of the qualifications by no later than 3:00 p.m. on May 9, 2019.

6. ***RFQ Attachment 3 is revised as follows:***

ATTACHMENT 3 – Fee Schedule and Reimbursable Expenses

REVISED

(Attach additional pages as necessary)

Respondents shall provide **two versions** of their proposed Time and Materials fees and include a table of reimbursable expenses. **One version should apply for projects requiring prevailing wage rates, the other version to apply to non-prevailing wage projects.**

Note: Proposed hourly labor rates for all personnel to be assigned to District projects, equipment rates and reimbursable expenses should be submitted concurrently with the proposal documents **but in a separate, sealed envelope**, clearly stating the name of the proposing entity and RFQ/P Number 206.

7. ***RFQ Attachment 1 is revised as follows:***

ATTACHMENT 1 – Sample Master Services Agreement, Article 3.1 (page 21) should be amended as follows: "3.1 Calculation of Project Fee for Basic Services for ~~QA/QC~~ Moving Services."



8. *RFQ Attachment 1 is revised as follows:*

ATTACHMENT 3 – Fee Schedule and Reimbursable Expenses – text in italics is (below) is added to clarify information requested to be included in Fee Schedule:

“Respondents shall state their proposed Time and Materials fees and include a table of reimbursable expenses. *Please also include rental fees for on and off-site temporary storage facilities, on-site temporary book storage (library carts and shelving units), and temporary records storage.* **Note:** Proposed hourly labor rates for all personnel to be assigned to District projects, equipment rates and reimbursable expenses should be submitted concurrently with the proposal documents **but in a separate, sealed envelope**, clearly stating the name of the proposing entity and RFQ/P Number 206.

