

## Please Post

### San Bernardino City Unified School District

Regular Meeting of the Measure T Bond  
Citizens' Oversight Committee

#### Conference Rooms A & B

Time: 1:00 pm – 3:00 pm

Board of Education Building  
777 North F Street  
San Bernardino, California 92410

### MINUTES

**December 6, 2006**

Committee Members	Representing	Present	Absent
Teresa Alba	Parent	X	
Robbi Brunk	At-large	X	
Soledad Castillo	Parent/PTA Member		X
Carl Clemons	At-large	X	
Ronald Coats	Business Community	X	
J. Pat Ferraris	Business Community	X	
Margaret Hill	Senior Citizen	X	
Gloria Mazzola	At-large		X

District Support	Department	Present	Absent
Art Delgado	Superintendent Office		X
John Peukert	Facilities/Operations		X
Wael Elatar	Facilities Management		X
Melinda Pure	Facilities Management	X	
Keith Kajiya	URS Facilities Program Management		X

#### 1. Opening

- a. Call to Order  
Chairperson Robbi Brunk called the meeting to order at 1:05 p.m.
- b. Approval of Minutes  
Minutes from the September 27, 2006, meeting were approved as presented.

#### 2. Administrative Reports

- a. Status of Audit – Planned Schedule  
Melinda Pure reviewed the planned schedule for the audit. It is expected that the audit will be completed in January, be received for review by the Facilities Management Department in February, and presented to the Citizens' Oversight Committee at the March meeting.
- b. Status of Vacant Member Position Recruitment  
Melinda Pure reviewed the previous recruitment efforts that have been made to fill the vacant Taxpayer Organization Representative position. Two current COC members' terms will expire on August 31, 2007. Both members will have served two consecutive terms (one one-year initial term as determined by lot and one two-year regular term) and, based on the By-Laws, cannot be consecutively reappointed again. Plans are being made to proceed with recruitment in January for representation from the following groups: a Taxpayer Organization (1), Parent/PTA Member (1) and Business Community (1).

c. Project Status Report

Melinda Pure presented the report for the projects being funded by Measure T, Series B, Bond funds. The report detailed six (6) Modernization projects; Multi-Use Phase II Projects at fifteen (15) elementary schools; New Construction of two (2) elementary schools and one (1) middle school; Severe Special Day Classroom (SDC) Buildings at six (6) middle schools and four (4) high schools; Kitchen and Restroom Modernization to meet Americans with Disabilities Act (ADA) and Fire/Life/Safety (FLS) requirements at three (3) middle schools and two (2) high school; and the Project Closeout progress being made at Cesar Chavez Middle School.

Carl Clemons asked, "Would any of the new schools, such as Jones ES, be eligible for any Measure T Bond funds?" Melinda answered, "If a project fits into a category authorized in the Bond, they could be eligible." She will research the question further and report back at the next meeting.

Ronald Coats asked, "Why did the bids for Arrowview Middle School's Modernization project come in over budget?" Melinda explained that there were a number of possible factors that could have affected the bids, e.g.: Multiple prime contractors vs. one General contractor; pricing of materials and labor; contractors not giving competitive pricing in this instance due to the volume of work available; a lack of understanding of project scope, etc.

d. Project Financial Report

A Project Financial Report corresponding to the current projects was presented by Melinda Pure. The report summarized the expenditures made as of October 31, 2006, from the Measure T, Series B Bond funds for each project.

**3. Schedule for Future Meetings**

Scheduled: March 14, 2007

Scheduled: June 6, 2007

**4. Public Comments**

Melinda Pure presented an up-date, on behalf of Keith Kajiya, regarding the Superintendent's School Naming Committee. The Committee met on December 1, 2006, and had received eleven (11) suggested name nominations for consideration. The Committee will meet again on December 12, 2006, to vote on the recommendations to be made to the Board for the official names of Elementary Schools #47 and #48. Thereafter, the Board may consider the recommendations and/or other possibilities before selecting the official names.

Several Citizens' Oversight Committee members stated that they would like to make an actual presentation to the Board this year to present the Citizens' Oversight Committee Annual Report. Melinda made note of their request and responded that she will discuss it with her administrators as to the desires of the Board.

**5. Items for Future Agendas**

The Annual Financial and Performance Audit Reports are planned to be presented at the March 14, 2007, meeting. Also, a draft of the Annual Report will be prepared for the Citizens' Oversight Committee's review at that meeting.

The meeting was adjourned at 1:50 p.m.

Questions: Please contact Facilities Department (909) 381-1238

Posted: