

Please Post

San Bernardino City Unified School District

Regular Meeting of the Measure T Bond Citizens' Oversight Committee

Board of Education
Conference Room A&B – Time 1:00pm – 3:00pm
777 North F Street
San Bernardino, CA 92410

MINUTES

March 12, 2014

Committee Members	Representing	Present	Absent
Denise Benton	At-Large	X	
Marilyn Patterson	Tax Payers' Organization – Committee Co-Chair	X	
Trinidad Nelson	At-Large		X
Ronald Coats	Business Community	X	
Jane Sneddon	Business Community	X	
James Stark	At-Large	X	
Eula Mills	Senior Citizen	X	
Amanda Jacobs	Parent	X	
Vacant	Parent/PTA		
District Support	Department	Present	Absent
Dr. Dale Marsden	Superintendent's Office		X
Jim Cunningham	Accounting Services	X	
Renee Graves	Vicenti Lloyd & Stutzman	X	
John Peukert	Facilities/Operations	X	
Laura Breuer	Facilities Management	X	
Kathy Haskins	Facilities Management	X	
Dave Doomey	Facilities Management		X

1. Opening

a. Call to Order

Meeting was called to order by Marilyn Patterson @ 1:05 pm

b. Approval of Minutes

Motion to approve minutes – Amanda Jacobs

2nd – Ronald Coats

All approved

2. Administrative Report

a. Annual Financial & Performance Audit: Renee Graves (Vicenti Lloyd & Stutzman)

Ms Graves provided a detailed overview of the Financial and Performance audit, one major change to the audit was the combining of the Financial and Performance Audit into one report; also the audit reflects Measure T as well as Measure N bonds. "There were no finding related to the financial audit for the Measure T & Measure N Bond Building Fund for the fiscal year ended June 30, 2013; also there were no findings related to the financial

audit of the Measure T Bond Building Fund for the fiscal year ended June 30, 2012” (Due to the infancy of Measure N there was minimal activity to audit). In regards to the Performance Audit “there were no finding related to the performance audit for the fiscal year ended June 30, 2013; also there were no finding related to the Performance Audit for the fiscal year ended June 30, 2012.” The committee requested that they have access to the audit prior to the presentation Ms. Graves indicated that an adjustment to the deadline date would be made to accommodate the request of the committee. Also, Mr. Peukert entertained a request for Ms. Graves along with Mrs. Patterson to be presenters of the Audit to the Board on April 1, 2014, pending the availability of Ms. Graves and Mrs. Patterson.

Motion to accept audit: Jane Sneddon

2nd: Amanda Jacobs

All approved

- b. By-Law Revision: discussion of the inclusion of Measure N into the By-Laws ensued and all agreed the By-Laws needed to reflect the inclusion of Measure N along with Measure T. Changes to the By-Laws will be made and submitted for the Committees approval at the next scheduled meeting.
- c. “Reader Board” Marquee Del Rosa & Del Vallejo: Laura reported on the concerns brought to the Districts attention at the request of the Committee concerning Del Rosa and Del Vallejo “Reader Board” Marquee issues. Del Rosa has been experiencing connectivity issues; M&O (Maintenance & Operations) is looking into the possible connection problem as well as the possibility of additional training in the use of the marquee is required. Del Vallejo Marquee is beyond repair and the District is in the process of acquiring quotes for the replacement of the unit.
- d. Lighting at Arroyo Valley: Arroyo Valley is not the CAPS lighting list of school to be upgraded for outdoor lighting, but it is on the future project list.
- e. CAPS Lighting Up-date: Several schools are having lighting installed (please see attached list). Installation is about a week ahead of schedule.

3. Committee Comments/Concerns

- Architect cost for reuse of plans – Marilyn Patterson
- Richardson – Diseased Trees and Lunch Shelter Request – Amanda Jacobs
- Cajon – cement tables need replacement due to breakage & seating is limited – Amanda Jacobs
- Fairfax – No lunch cover and flooding issues – Denise Benton

4. Scheduled Future Meetings

May 7th – Time 9 am Location: Dominguez Elementary
135 South Allen St.
San Bernardino, CA 92408

June 11, 2014

September 10, 2014 (Bus Tour)

5. Public Comments

Marilyn Patterson expressed her continued concern as to water usage by the District and her desire to see a 20% reduction in water use. Mr. Peukert advised Mrs. Patterson that the District is aware of their

water usage but that the District also has an obligation to the surrounding community who use District green areas and the expense of artificial turf is prohibitive for the district.

6. Items for future agendas

- a. Revision of Bylaws – Approval once changes have been made to include Measure N information
- b. Architect- explanation as to rates charged for reuse of plans

7. Adjournment

Motion to adjourn: Jane Sneddon

2nd – Amanda Jacobs

All approved

Meeting adjourned at 2:19

Questions: Please contact Facilities Department at (909) 388-6100