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San Bernardino City Unified School District

Regular Meeting of the Measure T Bond Citizens' Oversight Committee

Board of Education – Conference Rooms A/B
777 North F Street
San Bernardino, CA 92410

MINUTES

September 10, 2008

Committee Members	Representing	Present	Absent
Cynthia Barrow	Parent	X	
Tierney Harris	At-Large	X	
Sheri Hundley	Parent/PTA Member	X	
David Justice	Business Community	X	
Ralph Knox	Senior Citizen	X	
Troy Nelson	At-Large	X	
Maria Dolores Ochoa	At-Large	X	
Martin Romeo	Business Community		X
Marion Vassilakos	Tax Payers' Organization	X	

District Support	Department	Present	Absent
Dr. Arturo Delgado	Superintendent's Office		X
John Peukert	Facilities/Operations		X
Wael Elatar	Facilities Management	X	
Keith Kajiya	URS Facilities Program Management	X	
Laura Breuer	Facilities Management	X	
Beth Alexander	Facilities Management	X	

1. Opening

a. Call to Order

Due to the need to elect a new Chair and Vice-Chair, Keith Kajiya opened the meeting at 1:00 pm. Keith introduced himself and gave a brief over-view of his duties with the Facilities Management Department and the Citizens' Oversight Committee (COC). Keith introduced Wael Elatar, Facilities Administrator, Laura Breuer, Assistant Director of Operations and Beth Alexander, Senior Clerk.

b. Introduction of New Members

On August 5, 2008, the School Board appointed six (6) new members to the COC, for a two-year term. Cynthia Barrow, Sheri Hundley, Ralph Knox, Troy Nelson and Maria Dolores Ochoa introduced themselves to the group and were welcomed by the existing members. Martin Romeo was unable to attend due to a prior commitment out-of-town.

- c. Election of Officers – Tabled until end of meeting. See election results at end of Administrative Report section in these minutes.
- d. Citizens’ Oversight Committee’s Mission Statement
Keith read the COC Mission Statement and explained the goals and objectives, which were outlined when the voters originally approved the Measure T Bond and the Citizens’ Oversight Committee was formed. (COC Mission Statement attached to the minutes.)
- e. Approval of Minutes
Marion Vassilakos made a motion to accept the minutes of the June 18, 2008 meeting as presented. David Justice seconded the motion. Motion carried.

2. Administrative Report

a. Measure T Bond Status Presentation

Keith Kajiya presented a power point presentation detailing the history of the 2004 Measure T Bond. His presentation included pictures of some of the projects, which were funded with Bond monies, and a list of future projects. Keith reported there is \$17 million in Bond monies that has not been issued. This money is targeted to be spent by 2011, if not before.

Keith reported on how the District was able to qualify and apply to the State for Financial Hardship funds totaling \$363 million. In April 2008, the State approved the Financial Hardship status of the District and awarded funding for future projects.

Keith explained the importance of the Community Outreach Program and how he sees the Citizens’ Oversight Committee becoming more active in helping to disseminate information throughout the community regarding the projects paid for by Bond funds. He shared his ideas of having a newsletter with information from the COC Chair and members regarding the accomplishments of the District’s utilization of Bond funds. The newsletter would be mailed to all residents in the SBCUSD attendance area. Marion Vassilakos suggested that the District emphasize the use of local voter approved Bond funds in the local newspapers when the District has Grand Opening Ceremonies for bond-funded schools/projects. Wael showed the Committee the new “Measure T Bonds at work here, thank you for your support!” banners that will be displayed at projects where Bond funds are being used. The Committee agreed that this would be an excellent way to help the voters become aware of what passing a bond measure can do.

b. Facilities Capital Improvement Program Annual Report

Wael Elatar continued the power point presentation with the Annual Report. The District has received within the last five (5) years \$711 million in funds from the following sources:

Local Bond	\$158 Million
State Matching Funds	\$162 Million
State Hardship Funds	\$363 Million
Developer Fees	\$ 28 Million

Forty-five (45) Projects were delivered:
Three (3) Elementary Schools

One (1) PREP Academy – grades 7-8
Two (2) Middle Schools
Six (6) School Modernization Projects
Twelve (12) Special Day Class Buildings
Twenty-one (21) other Projects i.e.: lunch shelters, parking lots, etc.

Classrooms Delivered: 7,689 new seats
3,600 for Elementary Schools
2,901 for Middle Schools
432 for High Schools
756 for Quality Education Investment Act (QEIA) Schools

Wael explained Dr. Delgado's goal of being able to have all schools in the District on a single track and to bring all sixth grade students back to elementary schools within the next 2-3 years. Wael stated that for each new elementary school the District opens, the new school plus three (3) existing schools are able to have single-track schedules. Wael also highlighted projects that are upcoming in the next phase including construction of High School #8, 8 Special Day Classroom buildings at elementary schools, and design/land acquisition for 8 new campuses. He highlighted challenges facing the Facilities Department to complete projects and to address future needs of the District. Some of the options to consider are a future new local bond measure in the year 2010, issuing Certificates of Participation or building less than a minimum essential facility. Local bond funds are being spent back in the local community as 22% of expenditures in the last fiscal year were spent with firms in the City of San Bernardino with an additional 26% being spent in the County of San Bernardino.

c. Potential Bond Measure Up-date

Wael reported on the extensive Needs Assessment that was conducted. Over 1,200 additional needs estimated at over \$800 million were identified. The Board of Education decided to not pursue a bond in the November 2008 election. The next opportunity to place a bond measure on the ballot will be in the March 2010 election.

Election of Officers – postponed from beginning of meeting

Marion Vassilakos nominated Sheri Hundley, seconded by Tierney Harris, to serve as the COC Chair. Hearing no other nominations, motion was approved by the Committee. David Justice volunteered to be Vice-Chair. The Committee approved David. Each officer will serve a one-year term from Sept. 2008 – June 2009.

3. Committee Comments/Concerns

David Justice asked about funding sources for teachers, administrators and staff at new schools, since funding to build the schools does not cover the salaries of employees. Keith will ask the Accounting and Fiscal Services Departments for clarification and to possibly make a presentation on how the District addresses funding for staff. Keith will report back at the December meeting.

4. Schedule for Future Meetings

Scheduled: Wednesday, December 10, 2008

The meeting was adjourned at 2:40 pm.