

**San Bernardino City Unified School District**

Regular Meeting of the Measure T Bond  
Citizens' Oversight Committee (COC)

**September 14, 2005**

**Conference Room G & H**

**Time: 1:00 pm – 3:00 pm**

Board of Education Building

777 North F Street

San Bernardino, California 92410

**MINUTES**

<b>Committee Members</b>	<b>Representing</b>	<b>Present</b>	<b>Absent</b>
Teresa Alba	Parent	X	
Robbi Brunk	At-large	X	
Soledad Castillo	Parent/PTA Member	X	
Carl Clemons	At-large	X	
Ronald Coats	Business Community	X	
Margaret Hill	Senior Citizen	X	
Gloria Mazzola	At-large	X	

<b>District Support</b>	<b>Department</b>	<b>Present</b>	<b>Absent</b>
Art Delgado	Superintendent Office	X	
John Peukert	Facilities/Operations	X	
Wael Elatar	Facilities Mgmt.	X	
Melinda Pure	Facilities Mgmt.	X	
Debra Love	Facilities Mgmt.	X	
Gene Hartline	Calif. Financial Serv. Consultant	X	
Keith Kajiya	URS Facilities Program Management	X	

<b>Guests</b>	<b>Department</b>	<b>Present</b>	<b>Absent</b>
Mel Albiso	HR Classified	X	
Bob Leon	Building Services	X	

**1. Opening**

a. Call to Order

Meeting was called to order by Chairperson Margaret Hill at 1:05 p.m.

b. Margaret Hill reiterated that the role of the Committee is:

- Measure T proceeds only (Bylaws, section 2)
- Inform the public (Bylaws, section 3)
- Review expenditures: a) expended only for Measure T purposes, b) not used for teacher or administrator salaries or other operating expenses (Bylaws, section 3)
- Annual Report: a) statement of compliance with law, b) summary of committee's proceedings for preceding year (Bylaws, section 3)

and also that:

- Absence at two consecutive meetings is reason for removal from the committee, and that we don't want to lose anyone so everyone is requested to please make every effort to attend
- c. Minutes from the June 22, 2005 meeting were handed out.
- d. Site visits of June 22, 2005, were discussed:  
Chavez: Ron said that Chavez is "looking good"  
Gloria said that one of the teachers said she "feels like she died and went to teacher heaven"  
Anton: Gloria says that it is "Beautiful" and "we should be proud"  
Robbi "Fantastic"
- e. Wael discussed the 30,000 sq. foot Chavez MU/Gym costs (\$6,000,000 +), and the Joint Use Agreement that is in the works with a community or public agency which would enable the district to receive \$1.5 million in state funding. Building is expected to be completed in November or December of 2005.

## **2. Update of Contact Information**

- a. COC members were requested to provide current contact information.

## **3. Status of Board Approval to Reappoint Current Members Serving Initial 1 -Year Term**

- a. The Board of Education approved the reappointment of current members Ron Coats and Soledad Castillo for a subsequent 2-year term at the September 6, 2005, Board Meeting.

## **4. Election of Officers (Chair & Vice Chair) For 1-Year Term**

- a. Gloria Mazzola was elected Chairperson for the coming year
- b. Robbi Brunk was elected Vice Chairperson for the coming year

## **5. Discussion Concerning Selection Process of New Members to Fill Vacant Positions**

- a. Melinda discussed the process as provided in the Bylaws:
- Applications solicited
  - Superintendent or designee reviews and recommends
  - Board approves
  - Superintendent will approve final process documents

## **6. Review of Deferred Maintenance Plan (Time: 1:30 pm)**

- a. Mel Albiso, Assistant Superintendent, Maintenance/Operations and HR Classified, and Bob Leon, Acting Director of Maintenance and Operations, were introduced. The 5-year Deferred Maintenance plan was discussed. The district updates the plan annually. The last few years the Maintenance and Operations Department has been focusing on air conditioning, flooring and blacktop at the school sites. If they were to do all of the work on the plan right now the cost would be \$44 million. It is an on-going program.
- b. Mel said that after seeing other districts our M & O department is "Second to None."

## **7. Status of Audit Report**

- a. Melinda reported that according to the Accounting Department, the Audit Report should be done by the end of November 2005.

## **8. Planning for COC Annual Report**

- a. Melinda advised the COC that the Annual Report needs to be completed after the Audit Report is completed.
- b. John suggested that an interim meeting be scheduled after receipt of the Audit Report for consideration of the Annual Report. The COC agreed.
- c. Melinda suggested and the COC agreed that the new Chair and Vice Chair would work on the Annual Report with District Staff.

## **9. Schedule for Future Meetings.**

December 7, 2005 – Approved  
Interim Meeting – tentative TBD  
March 1 or 15, 2006 - tentative

## **10. Public Comments**

Introduction of Keith Kajiya of URS, Program Manager.

Keith told the Committee that the first 90 days will be spent working on procedures, schedules, master plan, finances, management systems, and community outreach.

Wael Elatar, Administrator – URS Systems are critical due to financial hardship changes.

Carl Clemons – Who is URS accountable to?

John Peukert – answer: URS is accountable to John Peukert and the Board. Weekly coordination meetings are held with District staff to keep process on track.

Margaret Hill – thinks we should secure the best firms and teams while trying to keep the jobs in the community and have firms be representative of community.

Carl Clemons - asked how the news gets out regarding the jobs available – answer: website, chamber of commerce, local business groups and internal database.

Margaret Hill – There are 8-10 newspapers in the area – make people aware.

John Peukert - we will make every attempt to reflect the dollars back in to community.

Hurricane Katrina:

Dr. Delgado spoke regarding disaster preparedness.

John Peukert spoke regarding the Nutrition Center being ready to help during disaster. (400,000 meals are on hand).

Margaret asked if we are ready to help the families coming because of Hurricane Katrina. Dr. Delgado says we are ready and waiting.

New School Sites:

Margaret wanted to know if there was anything we could do to help the people losing homes when we need space to build a new school. Dr. Delgado emphasized that we are not an urban renewal agency. We try to help by not taking a whole neighborhood and just taking enough for schools to house the kids in the area.

John Peukert – There are legal guidelines regarding property purchase, relocation. Multiple locations are submitted - California Department of Education does a ranking of suitability of sites. We are working toward having local schools and minimizing busing.

Dr. Delgado spoke regarding the recent newspaper article about the school building program in Yucaipa. Other districts are experiencing the same challenges regarding growth and getting schools built that we are.

Ron asked about City concerns on new schools. Dr. Delgado explained that we gave the City additional time to review our CEQA environmental reports.

Dr. Delgado explained that we have received complaints about building schools in areas where there are assumed to be problems such as transients, drugs, etc. Then after schools are done we have received compliments about how nice the school is for the students and how it has improved the neighborhood. We are told by other agencies “Don’t take commercial property take neighborhoods.” Then, “Don’t disrupt neighborhoods try to have minimal dislocation.” We are not an urban renewal agency-we look for where kids are crowded and in need of a school in their area. In new cities, there is dedicated land set aside for schools. Schools are an expectation of the city. Setting aside land hasn’t been happening in the San Bernardino area and its new neighborhoods and tracts. One exception is in Lytle Creek North (County area).

John Peukert and Dr. Delgado discussed future projections.

Carl wanted to know about how we will use the bond money. Answer: as provided for in the bond.

The COC members requested notice for when there are “town hall” meetings.

Margaret appreciates all the support as she steps down as chairperson.

## **11. New Items - none.**

(Note) Questions: Please contact Facilities Department (909) 381-1238